



January 14, 2026 TDC Meeting Minutes



Minutes – Tuesday, December 2, 2025 – 9:00 a.m.

Putnam County Chamber of Commerce – Georgia-Pacific Board Room

1100 Reid Street, Palatka

- I. Call To Order Chair Wilkinson

Chair Wilkinson called the meeting to order at 9:02 a.m. In attendance at the start were Chair Leota Wilkinson, Greg Bacon, Natalie Herrington, Beata DiCarlo, and Damali Kelly. Mayor Robbi Correa and Mayor Michele Myers joined the meeting at 9:10am. Chamber Staff present were Laura Pavlus, Kimberly Morgan, and Sam Camp. Those absent were Keith Valentine.

- II. Public Comment

No public comment was received

- III. Approval of Sept. 18, 2025 Meeting Minutes* Chair Wilkinson

Motion to approve minutes made by Greg Bacon; seconded by Natalie Herrington; Passed unanimously

- IV. FY25-26 Budget Discussion Kimberly Morgan, VP Tourism

There was discussion of the prior FY24-25 budget and how/when the Tourism Development Tax (TDT) calculation is trued-up by the Putnam County budget office.

Board members discussed the importance of onboarding new TDC members and new board members of the various municipalities on TDT collections and the TDC budget process.

Chamber staff and TDC board members reviewed each category of spending and current plans for expenditures in FY25-26.

Chamber staff mentioned that new proposed TDC grant guidelines will be presented to the TDC and Putnam County Commissioners will be presented sometime in May.

TDC board members asked Chamber staff to seek clarification from Putnam County budget office on the percentage split between each category and how they arrived to the estimated budget.

Motion to approve FY25-26 budget as presented made by Mayor Robbi Corea; seconded by Mayor Michele Myers; passed unanimously.

V. Future TDC Meetings Chair Wilkinson

Proposed Meeting 2026 Schedule:

February – Thursday, February 5, 2026

May – Thursday, May 7, 2026

August – Thursday, August 6, 2026

November – Thursday, November 5, 2026

The board provided feedback on the proposed dates. After discussion, the dates of the 2026 board meetings will be:

February – Thursday, February 26, 2026

May – Thursday, May 21, 2026

August – Thursday, August 20, 2026

November – Thursday, November 19, 2026

VI. TDC Member Comments Chair Wilkinson

Board members had a brief discussion on the Palaka Farmers Market grant approval by the Putnam County Commission. Chamber staff provided a reminder about the proposed new guidelines for future grant requests.

VII. Adjourn Chair Wilkinson

Meeting adjourned at 9:50am

*Signifies an item needing a vote.